

NEW YORK INDEPENDENT SYSTEM OPERATOR

By-Laws

Of

The Business Issues Committee

Article II. Membership of Business Issues Committee; Representatives and Proxies

- 2.01 Each Party to the ISO Agreement shall be a Member of the Business Issues Committee.¹ In order to become a Party to the ISO Agreement, a person or entity must (i) submit to the ISO an application certifying, to the satisfaction of the ISO Board, that such person or entity satisfies the requirements for participation in the sector (and subsector, if applicable) in which such person or entity wishes to participate, (ii) sign the ISO Agreement, and (iii) pay the annual fee for each Party.² If applicable, a person or entity must also, on the same day that it submits its application for membership to the ISO, designate a representative pursuant to Section 2.02 of these By-Laws.³ On the business day following submission of the application, written notice of the pending application shall be provided to each Member by electronic mail directed to the address designated by such Member or by any other electronic method generally available to each Member, including by posting on a general or secure web site. On or before the fifth business day after an application is submitted, any Member that has concerns about the application may notify the NYISO of their specific concerns about the application. The NYISO shall evaluate these concerns in their decision on the application. On the eighth business day after the day an application is submitted, the ISO shall either approve or deny the application, notifying an applicant of the ISO's decision on that same day by telephone, fax, and/or electronic mail. On the business day following a decision of the ISO approving the application of a person or entity, such person or entity shall be deemed a Party to the ISO Agreement and may vote at Business Issues Committee meetings held after the date of the ISO's decision.

¹ Cf. Article 4; Section 7.01.

² Section 2.02.

³ Section 7.03.

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2.01.1 A Member may challenge at any time the right of a person, entity or Party to participate in a sector or subsector pursuant to the procedures set forth in Section 2.02 of the ISO Agreement;⁴ however, challenges brought after the ISO has made a decision regarding an application of a Party shall not, if successful, affect any Business Issues Committee action or Member vote that occurred prior to the date on which the ISO upheld a challenge.

2.02 A Member of the Business Issues Committee may designate any person to represent the Member at meetings ~~of the Business Issues Committee by seven days advance written notice to the Secretary~~ of the Business Issues Committee. A Member that is not a natural person must be represented by a representative (or alternate representative or proxy, as provided in these By-Laws). A Member who is a natural person may appear in person at any time or, in the Member's absence, be represented by a representative (or alternate representative or proxy, as provided in these By-Laws). As the context of these By-Laws may require, "representative" shall mean a Member who is a natural person, a person designated as the representative of a Member, or an alternate representative or proxy acting in the stead of either the Member or a representative.

2.02.1 Once designated, a representative shall exercise the powers of the Member (including the right to name one or more alternate representatives and give proxies) and be allowed to represent the Member until replaced by the Member by written notice to the Secretary of the Business Issues Committee.²⁵

2.02.2 A Member may designate up to seven alternate representative(s) ~~by seven days advance written notice to the Secretary of the Business Issues Committee~~. Any alternate representative shall have all the powers of the representative, including, the power to attend and speak at meetings of the Business Issues Committee and, when the representative is absent, the power to vote; *provided, however*, that the alternate representative shall not at any time have the power to serve as Chairperson or Vice-Chairperson of the Business Issues Committee, or the officer of any subcommittee thereof, solely by virtue of the absence of the representative holding such an office. If a Member designates more than one alternate representative, the notice shall designate the order in which each is empowered by the Member to exercise the Member's voting power in the absence of the representative.

⁴ **Section 2.02.**

²⁵ Section 7.03, as incorporated by Section 9.02.

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2.02.3 If, at any time after becoming a Party to the ISO Agreement and designating a representative pursuant to Sections 2.01 and 2.02, a Member designates a different representative or alternate representative, the Member must provide advance written notice of such designation to the Secretary of the Business Issues Committee no later than the day before the date of the Business Issues Committee meeting. This section does not limit provisions relating to appointment of a proxy set forth in Section 2.05.

2.02.4 Members may designate, by written notice to the Secretary of the Business Issues Committee, the addresses and telephone, fax, and/or electronic mail addresses to which all notices required by these By-Laws shall be made. Absent such notice, the Secretary shall satisfy all notice obligations by giving notice to the person who signed the ISO Agreement as the Member or on behalf of the Member.

2.03 One or more non-voting representatives of each of the ISO Board, the Federal Energy Regulatory Commission, and the Public Service Commission of New York may attend and participate in discussions at meetings of the Business Issues Committee including executive sessions, in accordance with the ISO Agreement.³⁶

2.04 Representatives may attend meetings in person or to the extent practicable, as determined by the Chairperson, by telephone or any other method that permits all persons participating to communicate in real time. A person may be empowered to be the representative, or alternate representative, of more than one Member pursuant to Section 2.02, in which case attendance by any method, including by proxy, shall be deemed to be attendance by each Member for whom that person is the representative or alternate representative.⁴⁷

2.05 A Member shall also be deemed to be in attendance by proxy, so long as the representative gives notice (by mail, fax, telephone, electronic mail, hand delivery, or other means acceptable to the ISO) of the existence of the proxy to the Secretary of the Business Issues Committee as soon as possible and before the taking of any vote to which the proxy will apply, indicating which other representative is entitled to exercise the Member's rights. The notice shall include proper verification as determined by the ISO. The proxy shall stay in effect until it is revoked by another such notice or until by its terms it expires. A proxy may also be given for only one or more agenda items on any agenda distributed pursuant to Article V; *provided, however*, that such a proxy shall be sufficiently particular as to allow the Secretary to determine whether the proxy is

³⁶ Section 7.03, as incorporated by Section 9.02.

⁴⁷ Section 7.03, as incorporated by Section 9.02.

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entitled to vote on any particular issue. In case of doubt as to the authority of a proxy to vote in any particular case, the Secretary shall disallow the exercise of the proxy.⁵⁸

- 2.06 The Chairperson shall allow alternate forms of attendance identified in Sections 2.04 and 2.05, with reasonable safeguards, to the extent practicable, and consistent with the need to maintain order during meetings and security of voting.

Article III. Chairperson, Vice Chairperson, and Secretary

- 3.06 The Chairperson and Vice-Chairperson of the Business Issues Committee shall be representatives from different sectors **and may not be representatives of the same Member or its Affiliates.** For purposes of determining whether the Chairperson and Vice-Chairperson are from different sectors, the following provisions shall apply separately as to each officer or candidate; (together “officer”), to determine the officer’s sector attribution(s):

3.06.1 Where the officer is a Member or the officer is a voting representative of only one Member, the officer’s sector attribution shall be the sector in which the relevant Member’s vote is cast.

3.06.2 Where the officer is a voting representative of more than one Member, the officer’s sector attributions shall be the sectors in which the officer casts the relevant Members’ votes.

3.06.3 Where the officer is a non-voting representative of a Member, the officer’s sector ~~affiliations~~**affiliation** shall be ~~(i) the sector in which the Member the officer represents is qualified to participate, and (ii) the sector in which that Member’s voting Affiliate most recently advised the ISO President its vote would be cast, as provided under Article XI of these By Laws~~**non-voting representative participates.**

3.06.4 Where the officer is a representative of a total of two or more voting and non-voting Members, the provisions of this Section 3.06 shall be applied to each of the officer’s representations to determine the officer’s sector affiliations.

Article IV. Procedures for Meetings

⁵⁸ Section 7.03, as incorporated by Section 9.02.

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- 4.01 Regular meetings of the Business Issues Committee shall be held monthly unless the Business Issues Committee determines that it should meet more frequently or less frequently.⁶⁹
- 4.02 Except to the extent inconsistent with the ISO Agreement or these By-Laws, the Chairperson may prescribe other such reasonable procedural rules and do all such acts as are appropriate for the fair, proper, and orderly conduct of the meeting. This authority shall include the power to limit debate by individual representatives, or to limit debate to fixed times, subject to Section 4.03 of these By-Laws.
- 4.03 All procedural rulings of the Chairperson may be challenged by motion, which, if seconded, shall be subject to an immediate vote without further debate.
- 4.04 Representatives may be accompanied at meetings by counsel and advisors. Except as provided in Section 4.14.1, no Member shall allow any person other than its representative, alternate representative, proxy, counsel, and advisor to attend any Business Issues Committee meeting by telephone or any method (other than in person) allowed under Section 2.04. Any Member found by the Chairperson to have allowed any such other person to attend by telephone or any other alternative method shall thereafter not be allowed to attend or have its representative, alternate representative, proxy, counsel, and advisors attend, except in person until a motion is passed by a 58% vote of the total votes cast by the Business Issues Committee to restore the Member's ability to attend by telephone or any other alternative method.
- 4.05 Special meetings may be called at the discretion of the Chairperson, and shall be called by the Chairperson at the request of either a quorum of Members from three sectors or the chairperson of the ISO Board.⁷¹⁰ **in accordance with Sections 4.07 and 4.09 of this Article. In exercising this discretion to call a special meeting, the Chairperson shall consider whether there are urgent circumstances that warrant consideration of an item at a special meeting, whether the item was considered at a prior meeting of a Lower Committee or the Management Committee, the amount of time between receipt of a request for a special meeting and the next regular meeting of the Business Issues Committee, the efficient operation of the Business Issues Committee, and the burdens imposed on Members of the Business Issues Committee by calling a special meeting.**
- 4.06 **Requests for special meetings must be made in writing and submitted to the Chairperson and the Secretary of the Business Issues Committee by regular mail, fax, electronic mail, courier or overnight delivery. Requests for special**

⁶⁹ Section 7.11(b), as incorporated by Section 9.02.

⁷ Section 7.11(b), as incorporated by Section 9.02.

¹⁰ **Section 7.11(b), as incorporated by Section 9.02.**

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meetings shall contain a complete description of the item to be heard at the special meeting and a statement explaining how consideration of such item would be prejudiced if it were not heard by the Business Issues Committee before the date of the next regular meeting of the Business Issues Committee.

4.07 Written notice of each request for a special meeting shall be provided on the first business day following Business Issues Committee receipt of such request to each Member by electronic mail directed to the address designated by such Member. To the extent practicable, in the opinion of the Chairperson, notice may also be given by any other electronic method generally available to each Member, including by posting on a general or secure website.

4.08 The Business Issues Committee shall meet at such a place, within the State of New York or within any state or province in an adjacent ISO, as the Chairperson may, from time to time, fix.

~~4.07~~ ~~Written notice of each~~ **4.09** **Five business days' written notice must be given for each** regular or special meeting ~~of the~~ **of the** Business Issues Committee ~~shall be provided not less than five business days prior to the date of the meeting. Such notice must be given~~ to each Member by electronic mail directed to the address designated by such Member. To the extent practicable, in the opinion of the Chairperson, notice may also be given by any other electronic method generally available to each Member, including by posting on a general or secure web site. Each such notice shall include a full and complete agenda for the scheduled meeting.⁸¹ For purposes of calculating the notice period required in this Section ~~4.07, 4.09,~~ the day on which the relevant meeting is to be held shall be included, but the day on which notice is given shall not be included. Intermediate Saturdays and Sundays, ~~legal~~ **ISO-designated** holidays, and weekdays on which the ISO is closed to business shall be excluded from the computation. As used in ~~this~~ **these** section **By-Laws**, "legal **ISO-designated** holiday" includes New Year's Day, the Birthday of Martin Luther King, Jr., Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Christmas Day, and any other day appointed ~~those holidays designated~~ as a holiday ~~such~~ by the President ~~ISO or on the Congress of~~ **ISO calendar maintained on** the United States, or by New York State **ISO website at www.nyiso.com/services/calendar.html.**

[Example: For a meeting to be held on Friday, June 8, notice of the meeting must be sent out no later than Friday, June 1. Notice of a meeting to be held on Wednesday, June 13, must be sent out no later than Wednesday, June 6.]

~~4.08~~ **4.10** Any representative may request that additional or supplemental information or documentation, either supplied by the representative or from the existing ISO files that is not subject to the confidentiality provisions of the ISO's Code of Conduct, be disseminated prior to any Business Issues Committee

⁸¹ Section 9.01.

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meeting by ISO personnel and/or through ISO communications media, including, but not limited to, the ISO web site.

4.094.11 As provided in the ISO Agreement,⁹¹² the ISO Board shall cause its staff to cooperate with the Business Issues Committee regarding dissemination of information prior to any meeting.

4.104.12 The Business Issues Committee, through the Secretary, shall keep written records of all actions taken at Business Issues Committee meetings, including actions taken in executive session, and shall keep written minutes of all meetings, including the names of each representative present at each meeting, and whether present in person, by proxy, or in any other way allowed under Section 2.04.

4.114.13 Any action taken by the Business Issues Committee at any meeting shall not become effective until 30 days after the Business Issues Committee has acted; provided, however, that with respect to a particular action of the Business Issues Committee, if no appeal has been timely filed in accordance with Section 13.01, then that action shall become effective one business day after the time for a timely appeal has passed.⁺⁰¹³

4.124.14 The Secretary shall give notice of Business Issues Committee actions to each Member as soon as reasonably practicable, which shall be within 24 hours of the conclusion of each session of a Business Issues Committee meeting or, if the 24-hour period is interrupted by an ISO-designated holiday or weekend, by noon on the next business day following the relevant session. The Secretary shall make copies of the Business Issues Committee's records prepared under Section ~~4.104.12~~ available to all Members on the ISO web site or in any other manner reasonably convenient to the Members.

4.134.15 Any meeting of the Business Issues Committee may be adjourned from time to time to reconvene at the same or some other place, and notice need not be given of any such adjourned meeting if the time and place thereof are adopted as part of the adjournment motion. If the meeting is reconvened on a day or at a place other than that announced in the agenda of the original meeting, notice of a reconvened meeting shall be given to all Members to the extent practicable. The agenda of such a reconvened meeting shall be a continuation of the agenda for the original meeting. A reconvened meeting may not take place more than seven days after the adjournment.

4.144.16 Guests of Members and the public may attend meetings of the Business Issues Committee, subject to the following conditions:

4.14.14.16.1 Representatives who are attending the meeting by a method other than in person shall announce their guests at the beginning of the meeting.

⁹¹² Section 7.11(e), as incorporated by Section 9.02.

⁺⁰¹³ Section 7.11(f), as incorporated by Section 9.02.

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The Secretary shall keep a list of all guests so announced with the minutes of the meeting.

~~4.14.24.16.2~~ **4.16.2** The public may only attend in person and shall register with the Secretary before entering the meeting. Guests of Members who attend with the representative in person shall also register with the Secretary before entering the meeting. The Secretary shall keep a list of those who register with the minutes of the meeting.

~~4.14.34.16.3~~ **4.16.3** The public shall not be allowed to participate in meetings of the Business Issues Committee. A guest of a Member may be allowed to participate in a meeting at the request of the Member, with the consent of the Chairperson.

~~4.14.44.16.4~~ **4.16.4** Guests and the public in attendance at any meeting must leave the meeting if the Business Issues Committee goes into executive session under Section 6.01, but may be invited to return to the executive session pursuant to Section 6.03. Following the end of the executive session, registered guests and the public may return to the meeting.

4.17 The Chairperson, at his or her discretion, may propose, when the Business Issues Committee agenda is posted, that a regular meeting of the Business Issues Committee be converted to a conference call. The Chairperson shall consider comments of the Members, if any, in determining whether to convert a Business Issues Committee meeting to a conference call. In proposing a conference call, the Chairperson shall consider the Business Issues Committee's preference for in-person meetings and whether converting the meeting to a conference call would adversely affect the conduct of such meeting. The Chairperson shall provide Members with notice three days in advance of a Business Issues Committee meeting if such meeting has been converted to a conference call.

Article V. Agenda Procedures

5.01 Except in the case of a special meeting called by request of three or more Sectors or by the chairperson of the ISO Board under the provisions of Section 4.05, the Chairperson may establish the agenda for each Business Issues Committee meeting.

5.02 The agenda for each scheduled meeting of the Business Issues Committee shall include a specific list of items to be considered at the meeting, together with ~~all relevant~~ **any proposed motion and the** supporting documentation prepared or furnished ~~by the officers~~ **provided** by the ~~officers~~ **proponent** of an agenda item. ¹⁴ **If the item will be voted on, the description of the agenda item, together with the proposed motion and any supporting material, must be sufficient to provide**

¹⁴ **Section 7.11(d).**

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Members reasonable notice of the item to be considered. Additional documentation may be submitted to the Business Issues Committee at any time prior to or during the other proponents of a particular agenda item Business Issues Committee meeting.⁺⁺

- 5.03 No final Business Issues Committee action may be taken on a matter that was not specifically listed on the agenda.⁺²¹⁵
- 5.04 Each agenda shall include a “new business” item where a representative can propose agenda items for the next meeting. If a proposed agenda item is seconded by any other representative, and voted for by a majority of the votes of any Sector, then the item shall be included on the agenda for the next meeting.
- 5.05 In the case of a meeting called by request of three or more Sectors or by the chairperson of the ISO Board under the provisions of Section 4.05, the first items of the agenda shall be the items listed in the request of representatives or the chairperson of the ISO Board, as applicable. The Chairperson may include additional items.
- 5.06 Items shall be added to the agenda upon a request to the Chairperson by any five representatives and/or by representatives constituting the majority of any one Sector, upon 10 business days advance notice prior to the Business Issues Committee meeting.
- 5.07 The Chairperson may propose a “consent agenda” item in any agenda established under Section 5.01. The consent agenda may include one or more items that shall be subject to a single vote of adoption, without debate. Any voting representative may remove any item from the consent agenda by notice to the Chairperson, either prior to the relevant meeting or prior to the vote on the consent agenda at the relevant meeting. Any item so removed from the consent agenda shall be subject to consideration as a regular agenda item at that meeting.

Article VII. Quorums; Voting Absent a Quorum

- 7.01 The attendance, by any means allowed by Section 2.04 of these By-Laws, of a quorum of Members of at least three Sectors shall constitute a quorum for action by the Business Issues Committee. No action may be taken by the Business Issues Committee unless a quorum of the Business Issues Committee is present. The Chairperson shall confirm, directly or through the Secretary, that a quorum as defined in these By-Laws is present and that the required notice of the meeting has been served in accordance with Article IV.⁺³¹⁶ The existence or non-existence

⁺⁺ ~~Section 7.11(d), as incorporated by Section 9.02.~~

⁺²¹⁵ Section 7.11(d), as incorporated by Section 9.02.

⁺³¹⁶ Section 7.08, as incorporated by Section 9.02.

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of a quorum shall be determined at the beginning of a meeting and, if found present, shall be presumed to continue until a quorum call is requested at which time the Chairperson must determine if a quorum exists. If, following such a quorum call, it is determined that a quorum is no longer present, then formal voting business of the Committee is concluded, provided, however, that discussion of issues may continue and the Chairperson may continue the meeting to another day by providing notice as required by Section ~~4.13~~**4.15**.

Article XIII. Appeals from Business Issues Committee Decisions

- 13.01 Any Member of the Business Issues Committee as well as the ISO Board representative to the Business Issues Committee may appeal an action of the Business Issues Committee to the Management Committee by filing a written notice of appeal with the Secretary of the Management Committee within ten business days following the provision of notice to the Members of the action appealed from.⁺⁴¹⁷ **A Notice of Appeal will be deemed timely filed if it is delivered to the Secretary of the Management Committee or his designee as posted on the NYISO website on or before the last day for filing during regular business hours by regular mail, fax, electronic mail, courier or overnight delivery. As used in these By-Laws, "regular business hours" shall mean Monday through Friday between the hours of 9:00 a.m. and 6:00 p.m. and shall not include ISO-designated holidays. A Member filing a Notice of Appeal by electronic mail must also send a hard copy of the Notice of Appeal to the Secretary of the Management Committee.**
- 13.02 The written notice shall set forth in concise detail the name of the party or parties appealing the action, a description of the action appealed from, and the grounds for the appeal.⁺⁵¹⁸
- 13.03 The appealing party or parties shall be available to appear at the Management Committee meeting at which the appeal will be considered and shall be prepared to support the appeal.⁺⁶¹⁹
- 13.04 Any party may request a stay of action pending appeal to the Management Committee by filing a written motion with the chairperson of the Stay Review Subcommittee, the Chairperson of the Business Issues Committee, the ISO Board, and the ISO Staff.⁺⁷²⁰ A request for a stay shall state the action against which the stay is sought (including a copy of any writing showing the action), include a

⁺⁴¹⁷ Section 7.13(a).

⁺⁵¹⁸ Section 7.13(a).

⁺⁶¹⁹ Section 7.13(a).

⁺⁷²⁰ Section 7.02(c).

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copy of the notice of appeal to the Management Committee from that action (which may be filed with the Management Committee at the same time the request for a stay is sought), state briefly the grounds for the appeal, and show what irreparable harm would result if the stay is not granted. **The moving Member must give notice of the motion to all Members directly or through ISO staff. A stay will be deemed timely filed if it is delivered to the Secretary of the Management Committee or his designee as posted on the NYISO website on or before the last day for filing a Notice of Appeal during regular business hours by regular mail, fax, electronic mail, courier or overnight delivery. A Member filing a stay by electronic mail must also send a hard copy of the stay to the Secretary of the Management Committee. A stay does not act to toll the time period for calculating the effective date under Section 4.13 of the Management Committee By-Laws.**

Article XIV. Subcommittees; Nominating Subcommittee; Working Groups

14.01 The Business Issues Committee may form such subcommittees as from time to time it may deem appropriate.

14.01.1 Each subcommittee shall establish procedures as are provided for in the enabling motion for the subcommittee at the time the subcommittee is created. In the event such procedures are not specified by the enabling motion, the Chairperson of the Business Issues Committee may prescribe such procedures.

14.01.2 Written notice of each meeting of a subcommittee shall be provided not less than three business days prior to the date of the meeting to each member of the subcommittee by electronic mail directed to the address designated by such member.

14.01.3 Subcommittees may adopt their own By-Laws, subject to review by the Business Issues Committee. Subcommittees may use or amend the By-Laws of the Business Issues Committee in developing their own By-Laws.

14.01.4 **Except as expressly provided in the enabling motion of the subcommittee or the subcommittee By-Laws, the chairperson and vice-chairperson of a subcommittee or working group of the Business Issues Committee shall each serve a term that coincides with the term of the Chairperson of the Business Issues Committee. This section does not prevent the incoming Chairperson of the Business Issues Committee from reappointing any such subcommittee or working group chairperson or vice-chairperson for a new term.**

14.01.5 At the request of the Chairperson or if so provided in the enabling motion for a subcommittee, the President of the ISO shall appoint a non-voting secretary from among the ISO staff to a subcommittee.

14.02 There shall be a subcommittee of the Business Issues Committee, called the “Nominating Subcommittee,” that shall report to the Business Issues Committee

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prior to the meeting of the Business Issues Committee at which elections are scheduled to be held, as provided in these By-Laws, its recommendation of at least two candidates for Vice-Chairperson for the following one-year term (or, in the event of a vacancy in the office of Vice-Chairperson, for the remainder of the current Vice-Chairperson's term); provided, however, that if the Committee receives a nomination for only one qualified candidate, the Committee shall send a notice to all Parties stating that the position is available and encouraging further nominations, and if after a reasonable time following the notice there remains only one qualified candidate for Vice-Chairperson, the Nominating Subcommittee may recommend only one candidate for Vice-Chairperson to the Business Issues Committee. The Nominating Subcommittee shall also make a recommendation for the initial Chairperson and Vice-Chairperson as provided in Section 14.02.4 below.

14.02.1 The Nominating Subcommittee shall consist of 5 representatives, with one representative designated by each Sector. The representatives shall serve one-year terms, subject to redesignation by the relevant Sector. The Nominating Subcommittee representatives shall be voting Members, or representatives or alternate representatives of voting members, who cast votes in the sector the representative represents, *provided however*, that no representative and alternate representative of the same or affiliate Members may be members of the Nominating Subcommittee.

14.02.2 The members of the Nominating Subcommittee shall elect a chairperson, and the President of the ISO shall appoint a non-voting secretary, whom the President of the ISO may remove at will.

14.02.3 The chair shall rotate, on an annual basis, among all five sectors.¹⁸² The chairperson shall not be the representative of a given sector more than once in a five year period, beginning on the date of election of the first chair and repeating every five years thereafter.

14.02.4 The Nominating Subcommittee shall make a recommendation to the Business Issues Committee of one candidate for the initial Chairperson and one candidate for the initial Vice-Chairperson. The Nominating Subcommittee shall make its recommendations for the initial Chairperson and initial Vice-Chairperson at the first Business Issues Committee meeting.

14.03 The Business Issues Committee may form such working groups, through enabling motion passed by the Business Issues Committee or by declaration of the Chairperson, as from time to time it may deem appropriate. Each working group formed under this Section 14.03 shall exist only during the term of the Chairperson of the Business Issues Committee in office at the time the working group is formed unless the working group is authorized by the succeeding Chairperson to continue.

¹⁸² Section 7.13(b), as incorporated by Section 9.02.

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- 14.03.1 Each working group shall establish procedures as are provided for in the enabling motion for the working group at the time the working group is created. The procedures established shall include a process for reporting on the activities of the working group to the Business Issues Committee. Such reports shall include a minority opinion section when applicable. In the event such procedures are not specified by the enabling motion, the Chairperson of the Business Issues Committee may prescribe such procedures.
- 14.03.2 The Chairperson of the Business Issues Committee shall appoint a chairperson of each working group.
- 14.03.3 Participation in working groups, unless designated otherwise in the enabling motion for the working group, may be of voting or non-voting Members, representatives designated under Section 2.02 or alternate representatives designated under Section 2.02.1, employees of Members, and guests of Members.
- 14.03.4 Written notice of each meeting of a working group shall be provided not less than three business days prior to the date of the meeting to each member of the Business Issues Committee by electronic mail directed to the address designated by such member.
- 14.03.5 The President of the ISO shall provide technical staff support as appropriate to each working group. The President of the ISO may appoint a non-voting secretary from among the ISO staff to any working group.
- 14.03.6 The ISO Board shall cooperate with each working group regarding dissemination of information prior to any meeting.

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