Meeting Notes

Project Prioritization Team

22 May 2003

Participants

Garry Brown, MC Chair	Mike Calimano
Joe Oates, MC Vice-Chair (phone)	Rich Dewey
Larry DeWitt, BIC Chair	Larry Farney
Gerry LaRose, OC Vice-Chair (phone)	John Hickey
Jim Parmelee, BSPS Chair (phone)	Chuck King (phone)
	Brad Kranz
	Mary McGarvey
	Elaine Robinson (phone)
	Tim Schmehl
	Ray Stalter
	Kathy Whitaker
	Ernie Cardone

1. Tim Schmehl reviewed the action items (document posted).

   a. #43-Temporal Selectivity will be incorporated in the initial deployment of SMD.

   b. #44-The decision has been made to not break the Oracle 9i upgrades into separate projects even though there will be phased deployments.

   c. #45-Persistent Under-generation is the highest priority moving forward. The alternative methodology that should be deployed in mid-June will be automatic.

   d. #46-The full integration of the reports will take a few months to complete.

   e. #01-This item is still open because there are no easy answers.

2. Larry Farney reported on the status of the project related goals of the employee incentive plan for 2003.

   a. 7.a. is currently tracking to "Threshold".

b. 7.b. Web-based Reconciliation is scheduled for an end-of-June deployment and will be used first for the June bills issued in early July.

c. 10.a. Three projects have qualified and 16 more are likely to.

d. 10.b. SMD 2.0 is on track for factory acceptance testing (FAT) and market trials in 2003.

3. Tim Schmehl reviewed the current Projects Plan 2003-04 and the status of the Market and Operations Enhancements Projects. (document posted)

4. Rich Dewey reviewed the status of the Strategic Initiatives.

a. OSS – Phase 1 was deployed in April and use by MPs is increasing. The requirements for OSS in SMD are currently being defined.

b. DSS – The software is currently undergoing rigorous testing of all processes.

c. EAI – The Portal component should be available in mid summer 2003 and the rest of the project is tracking well with SMD.

d. SMD – The project is on track and on schedule having achieved the major milestones of hardware delivery and completion of approved design documents. Software development is underway.

5. Rich Dewey next reviewed the list of Planned/Possible/Future features for the initial deployment of SMD; (document posted to web under 5/28 MC Meeting Materials for Agenda #5). A contingency plan is being prepared so critical features could be implemented in the legacy systems in the event SMD is deployed later than April 2003.

6. There was a discussion of priorities for the remaining projects. Except for billing issues, after the Summer '03 projects are deployed almost all the other issues will be addressed in SMD, although not all in the initial deployment.

7. John Hickey reported on progress toward correcting the Reserve Pick-up Process deployed last fall.

8. Mary McGarvey reported on the Projects Budget through April.

9. Tim Schmehl reinforced the need to limit changes to the Legacy Systems to emergency needs only. No changes will be made to the Legacy Systems that will not be part of the initial deployment of SMD.

10. The next PPT meeting will be July 2, 2003.