

This document summarizes the program requirements for the Web Based Reconciliation project and includes updates to materials that were previously distributed at the January 14th meeting. In addition to the following information, please refer to the Web Based Reconciliation draft User's Guide (updated 01-24-03) for detailed specifications.

1. Project Materials
 - a. Project documentation is available on the NYISO Web site Meetings & Events – Jan 14 WBR – Meeting Materials.
 - b. Please note, Market Participants should also look for updated materials which will be posted under BAWG Meeting Materials.
2. Web Based Reconciliation User Guide
 - a. An updated version of the User Guide (dated 01-24-03) is available for download on NYISO's Web site under BAWG Meeting Materials
 - b. Additional documentation for 23 & 25 hour days is available in the following Technical Bulletins:
 - i. TB 88 – Changing from Eastern Standard Time to Daylight Savings Time
 - ii. TB 64 – Changing from Daylight Savings Time to Standard Time
 - iii. <http://www.nyiso.com/services/documents/techbulletins/index.html>
3. Local & GMT Time Update
 - a. The upload/download templates will only support Eastern Local Time (i.e., GMT time format will not be supported)
4. Market Participant Testing Phase Registration
 - a. If you have not already done so, please provide your contact information to Rick Brophy using the "A583 – Web Based Reconciliation – Market Participant Testing Phase Registration" form.
 - b. This form is available on the NYISO Web site Meetings & Events – Jan 14 WBR – Meeting Materials.
5. Testing
 - a. Testing of the Web Based Reconciliation application will enable Market Participants to upload and download data for pre-determined days using the Upload/Download Templates
 - b. All Meter Authorities will be required to successfully complete testing prior to the implementation of the Web Based Reconciliation application.
 - i. Note, once the application is deployed to production, the current FTP option will no longer be available.
 - c. Meter Authorities will be provided with User Profile information in order to conduct testing.
 - d. Testing is tentatively scheduled for the week of February 24th
 - e. Meter Authorities will upload data for the following days:
 - i. January 1st, 15th & 31st, April 7 and October 27 of 2002
 - ii. NYISO Staff will review data submitted by Meter Authorities
 - iii. Meter Authorities will then be able to download data for these same days.
 1. Note, all Meter Authorities must have uploaded data in order for the subzone load data to be complete.
 - iv. Meter Authorities should review downloaded data to ensure consistency with historical data.

- f. Once the Meter Authority user has acquired his/her Digital Certificate, he/she may test connectivity to the NYISO system. Note, this will only confirm the Meter Authority's ability to access the NYISO application; it will not enable the Meter Authority to test transactions prior to the testing period.
6. Setting Up Administrative Roles and Responsibilities
 - a. Prior to the implementation of the Web Based Reconciliation production application, Meter Authorities will be required to identify their Administrator to NYISO.
 - b. Once the Meter Authority's Administrator account has been set up, the Administrator will access the online application and set up the Meter Authority's user accounts.
7. Production
 - a. All Meter Authorities will be required to successfully complete testing prior to the implementation of the Web Based Reconciliation application.
 - b. Deployment of the Web Based Reconciliation application is tentatively scheduled for March 25, 2003.
 - c. Once deployed, Market Participants scheduling load or generation will see additional links on the user Web pages.

Subsequent updates to these materials will be made available on NYISO's Web site under BAWG Meeting Materials.

If you have any questions regarding these materials, please contact your Customer Service Representative.