NYISO
PROJECT PRIORITIZATION TEAM (PPT)
AGENDA

January 8, 2004
8:30 - 9:30 AM
Teleconference

Dial In #: 303-262-2240   **Participant Code #: 613887**

1. **Meeting objectives**   Joe Oates   8:30 AM

2. **Review of action items**   Tim Schmehl   8:31 AM

3. **Status of project-related incentive goals**   Larry Farney   8:35 AM

4. **Report on projects budget**   no report

5. **Status of active projects**   no report

6. **SMD project status report**   no report

7. **New business**   Joe Oates   8:45 AM
   - Review proposed Scope of Responsibilities document
   - Consider changing name of PPT to Project Prioritization and Monitoring Team
   - Discuss process for addressing new projects initiated through the committees
   - Continued discussion about project scoring process

8. **Adjourn**   9:30 AM

Meeting Objectives:
- This will be an abbreviated meeting addressing primarily administrative items

PPT Action Items

Updated 12/05/03

(Changes since last meeting in RED)

ID#	Initiated	Action Needed	Assignee	Target Date	Status
50	5/22/03	Provide a monthly report to PPT on progress made with the Reserve Pick-up application. A new project A709 was initiated to redesign the RPU application for implementation in SMD. The FRS and SDS are drafted and undergoing final review.	J. Hickey	Report each month	Open
46	4/10/03	Integrate the "Project Description", "Project Status" and "Project Tracking" reports into a single comprehensive report. This will be addressed over next several months. Project scheduling software was upgraded in October. New reporting features are being evaluated for developing a prototype report to satisfy BS&P and PPT.	T. Schmehl	Q1 2004 ~~10/10/03~~ ~~09/30/03~~ ~~5/27/03~~	Open
1	12/04/02	BIC requested consideration of: Steam units being turned off at day's end but needed next day for reserves. Perform an assessment of options (LECG) and develop order of magnitude estimate of effort required. Issue will be discussed at S&PWG on 1/9.	R. Stalter	Q1 2004 ~~12/05/03~~ ~~10/10/03~~ ~~08/27/03~~ ~~4/30/03~~	Open
52	09/10/03	Provide update on method and data needed from LIPA to process billing for Cross Sound Cable when power flows NY to CT (north). Further tracking of this issue will be done through NYISO's Billing Issues Group.	T. Duffy	Report each month	Closed 12/05/03
44	4/10/03	Evaluate if A649 (Oracle 9i upgrades) should be broken into separate projects. Also, set A649 to priority 7 thus moving projects 2 – 7 move up in priority. BAS upgrade is next milestone. Two remaining upgrades for Oracle Financials and MMRD will be completed under this project.	L. Farney	12/05/03 ~~10/17/03~~ ~~8/27/03~~ ~~5/27/03~~	Closed 12/05/03

Updated 12/31/2003

ID	Project Name - Deployment	Project Manager / FRS Author	Target Deployment Date	FRS Status	Pending Reviewers	Review Due Date	Project Sponsor	FRS Approval Date	SDS Status	Class 50 Estimates Completed Date	Date Project Baseline Taken	Total Actual Hours Prior to FRS Approval	Total Budgeted Hours to Deployment	Percentage of hours spent prior to FRS Approval	Baseline Scheduled Deployment Date	Scheduled Duration from the date the FRS was approved	Goal 10 Deployment Date (125% of Scheduled Duration)	Actual Deployment Date	Hit or Miss
Projects Qualified for Goal 10																			
A614	Day Ahead Demand Response	Peluso / Kramek	N/A	Complete			King	4/11/2003		2/26/2003	4/17/2003	1557.5	3275	48%	6/30/2003	80	7/20/2003	7/16/2003	Hit
A637	GT Management II - Persistent Dragging	Farney / Kramek	N/A	Complete			Calimano	6/23/2003		5/15/2003	N/A	333.5	362	92%	N/A	N/A	N/A	6/24/2003	Hit
A667	Scarcity Pricing	Peluso / DeMello	N/A	Complete			King	5/16/2003		2/25/2003	5/22/2003	1319.8	2776	48%	6/10/2003	25	6/16/2003	6/17/2003	Hit
A668	Non-Competitive Proxy - Price Setting and Posting	Peluso / Kiernan	N/A	Complete			King	4/11/2003		2/12/2003	4/17/2003	292.75	1254	23%	5/29/2003	48	6/10/2003	6/17/2003	Hit
A669	ClearQuest Implementation	Farney / Gough	N/A	Complete			Fell	6/3/2003		6/23/2003	6/30/2003	287.66	1051	27%	7/30/2003	57	8/13/2003	8/7/2003	Hit
A683	BEA Upgrade - Phase I	Farney / Wilber	N/A	Complete			Fell	9/2/2003		9/5/2003	9/5/2003	1099.25	2246	49%	10/26/2003	54	11/8/2003	9/30/2003	Hit
SRIS	Security and Reliability Impact Studies - 1st Half	Corey	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Hit
SRIS	Security and Reliability Impact Studies - 2nd Half	Corey	12/31/2003	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Hit

NYISO 2003 Project-related Incentive Goals Status as of 12/31/2003					Threshold	Target	Superior	
Goal # 7 Billing Projects					**Threshold**	**Target**	**Superior**	
Improve the billing true-up process								
a) DSS Strategic Projects (Data Warehouse)								
	Availability of Billing Codes				90%	92%	95%	
	Current Status			12/8/2003			99%	
		132 of 134 Codes Deployed		99%				
b) Project A583 Billing System Improvements Phase II								
	Web Based Reconciliation Subproject only				6/30/2003	4/30/2003	3/31/2003	
	Current Status			8/12/2003				
				Missed				
Goal # 10 Project Management and SMD 2.0					**Threshold**	**Target**	**Superior**	
Improve Project Management Deliverables (Weighted 20%)								
a) On-Time Completion of high profile, high priority projects					Miss 3	Miss 2	Miss 1	
	Number of Qualified Projects (12 needed)			8				
	- Number of "Hits"			8				
	- Number of "Misses"			0				
	- Number Being Evaluated:			0				
	- Number Yet to be deployed			0				
	Number of Projects Likely to Qualify			0				
		Current Status					8/12 of Payout	
b) SMD2.0 Project Deliverables								
	I. Completion of Factory Testing				11/14/2003	10/9/2003	9/15/2003	
		Current Status		Missed				
	II. Start of Market Trials				12/31/2003	11/25/2003	11/1/2003	
		Current Status		Superior			10/31/2003	

NYISO Project Prioritization and Monitoring Team
Scope of Responsibilities
DRAFT – For Discussion Purposes Only

Objectives:
The Project Prioritization and Monitoring Team (PP&MT) provides input and guidance to the NYISO on matters related to project identification, selection, prioritization, budgeting and monitoring.

Scope:
- Review and maintain a list of potential projects identified through the committee process and by NYISO staff.
- Review potential projects for future years and make budget recommendations to the Budget Standards & Performance Subcommittee.
- Prioritize projects that will be implemented within the current budget year.
- Monitor progress on project scope, cost and schedule throughout their lifecycle.
- Identify projects that have variances from their original scope, cost or schedule and recommend any that require review by the Management Committee.
- Ensure effective communication regarding projects with Market Participants and the governance committees, subcommittees, working groups, etc.
- Any additional responsibilities assigned by Management Committee.

Membership:
- The Chairpersons and Vice-Chairpersons of the Management Committee, Business Issues Committee and Operating Committee will be members of the PP&MT.
- The Chairperson of the Budget, Standards and Performance Subcommittee (BS&P) will be a member of the PP&MT.
- The following NYISO staff will be members of the PP&MT: Manager of Project Management, Manager of Committee Support, Controller and Asst. Treasurer, Committee Liaison to the MC. Other NYISO staff and officers will attend as needed.

Meetings:
- The PP&MT will have regularly scheduled meetings through the year typically on a monthly basis.
- The Management Committee may request additional or special meetings.
- All meeting notices, agendas and meeting materials will be posted on NYISO web site.
- Final minutes of all meetings will be posted on NYISO web site.

Notes:
- The PP&MT assumed responsibilities of the former Project Prioritization Team (PPT) that was established on November 1, 2000.

Approved: January ?, 2004