

Meeting Notes  
Project Prioritization Team  
5 December 2003

Meeting held by teleconference call.

Participants:

Joe Oates, MC Chair	Ernie Cardone
Larry DeWitt, MC Vice-Chair-elect	Rich Dewey
Chris Wentlent, MC Vice-Chair-elect	Debbie Eckels
Wes Yeomans, BIC Chair	Larry Farney
Gerry LaRose, OC Chair	John Hickey
Glen McCartney, OC Vice-Chair	Chuck King
Mario DiValentino, BS&PS Chair	Mary McGarvey
	Elaine Robinson
	Tim Schmehl
	Ray Stalter
	Kathy Whitaker

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1. Joe Oates opened the meeting by listing the purpose of the meeting which was to discuss:  
The status of 2003 projects,  
Prioritization of projects for 2004, and  
The status of SMD2.0.
  2. Larry DeWitt suggested discussing how to handle new project requests. It was agreed that this would be an agenda item for the next meeting. NYISO staff will redistribute the Guidelines for Budget Preparation and Project Management that were approved earlier this year by the MC.

Tim Schmehl reviewed the action items. (Document posted @ [http://mdex.nyiso.com/Committees?com=Project%20Prioritization%20Team&id=104&dir=144632\\_f767959d26\\_-7b6b0a2c0312](http://mdex.nyiso.com/Committees?com=Project%20Prioritization%20Team&id=104&dir=144632_f767959d26_-7b6b0a2c0312))

52. Being handled by the Business Issues Group (BIG) – closed.
50. Reviewing the FRS for handling Reserve Pickups within SMD and monitoring the current process. There are still some failures and this will be kept open for tracking, as it is important to the OC.
44. The decision has been made to maintain this as discrete phases of a single project – closed.
45. This is an evolving process and needs to be extended to the first quarter of 2004.
1. This item needs additional development at the working group level, will be on the S&PWG agenda for 1/9/2004 – closed.

4. Larry Farney reviewed the status of the Project Related Incentive Goals

(Document posted @ [http://mdex.nyiso.com/Committees?com=Project%20Prioritization%20](http://mdex.nyiso.com/Committees?com=Project%20Prioritization%20Team&id=104&dir=144632_f767959d26_-7b6b0a2c0312)

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- 7.a. Deployed 132 out of 134 billing codes – superior
- 7.b. Web Based Reconciliation – missed
- 10.a. Seven out of 12 qualified, 2 likely, -- 7/12 payout
- 10.b.1. Compete FAT – missed
- 10.b.2. Start Market Trials – superior

Rich Dewey explained that the criteria for the start of market trials had been achieved and were:

- One full set of SMD2 system hardware on site,
- Integrated ABB software on site and running,
- Integration working between ABB software and the NYISO MIS,
- Communication with TOs for production data, and an
- Approved integrated test plan.

5. The group next discussed the proposed prioritization for 2004 Projects

(Document posted @ [http://mdex.nyiso.com/Committees?com=Project%20Prioritization%20](http://mdex.nyiso.com/Committees?com=Project%20Prioritization%20Team&id=104&dir=144632_f767959d26_-7b6b0a2c0312)

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The current listing is based on estimates but a more exact process is under development by a consultant.

This proposal was prepared by the Project Management Committee (PMC) and reviewed by the Senior Management Strategic Committee (SMSC) which made some revisions to better align the priorities with the strategic plan. The SMSC moved Controllable Lines and MDEX up.

The group requested that the definitions used for assigning the points that determine the ranking of projects be on the next agenda for further discussion.

6. Tim Schmehl reviewed the projects portfolio which included all currently identified projects. This was a first cut at including newly identified projects for 2004. He explained that there is now a Billing Steering Committee chaired by Mike Calimano that will rank billing projects. There are dedicated resources for working on automation of manual processes and focus on that will not preclude work on other projects.

Mary McGarvey reported on the budget status of the 2003 projects (Document posted @ [http://mdex.nyiso.com/Committees?com=Project%20Prioritization%20Team&id=104&dir=144632\\_f767959d26\\_-7b6b0a2c0312](http://mdex.nyiso.com/Committees?com=Project%20Prioritization%20Team&id=104&dir=144632_f767959d26_-7b6b0a2c0312)).

Rich Dewey presented the SMD 2.0 update (Executive Dashboard posted @

[http://mdex.nyiso.com/Committees?com=Project%20Prioritization%20Team&id=104&dir=144632\\_f767959d26\\_-7b6b0a2c0312](http://mdex.nyiso.com/Committees?com=Project%20Prioritization%20Team&id=104&dir=144632_f767959d26_-7b6b0a2c0312)).

SMD 2.0 is tracked through two projects — A574 manages the support, testing, and validation of ABB development, A573 manages the internal NYISO development and integration.

ABB software will be delivered in multiple phases. Phase 1 consists of the core EMS, SCADA, and market systems.

Phase2 deliverables are enhancements that are to be integrated later. These Phase 2 deliverables are almost all operations tools for internal use. Both the Phase 1 and Phase 2 deliverables will be included in the initial deployment of the NYISO SMD2 system.

Factory acceptance testing (FAT) is the most critical milestone for acceptance and payment, and there is one test left before completion of that milestone. The stability test will be conducted the week of December 9<sup>th</sup>, and it constitutes a fully integrated run at heavy loading for 100 hours without failure or restarts.

Rich next discussed potential impacts on the projected deployment date for SMD2.0. While some Phase 2 development has been completed, other components have not started due to the delays experienced in FAT. Phase 2 features that are not critical are being identified for deferral to Phase 3, which will follow the initial deployment of SMD. The project is being monitored intensively and more information will be available in January about any projected change in the schedule for the initial deployment.

Also being actively considered are the requests for additional time for market participants to be involved in the market trials that were discussed at the November 19 Technical Conference. Another Tech Conference will be scheduled in early 2004.

#### 9. New Business

- a. Add PPT meetings to the committee calendar
- b. Circulate the PPT materials prior to the meetings so that Chairs can receive input from committee members
- c. Set the calendar of meetings for the first quarter 2004.