

### A583 – Web-Based Reconciliation Meter Authority Implementation Guide August 5, 2003

The Web-Based Reconciliation application will be deployed beginning on Aug 11, 2003. Due to the magnitude of changes, the deployment will require approximately 48 hours to perform. The following summarizes the calendar of events and the associated procedures to be followed by Meter Authorities. Please note, that during the deployment of the application unanticipated system conditions may cause the following schedule to be changed. Updates to this schedule will be provided as soon as they are available.

#### August 11

- The Daily File for Aug 10, 2003 should be uploaded to the FTP server by 11:00 a.m.
- NYISO will review Anomaly Report for the August 10th data and assuming that no significant issues are identified, NYISO will accelerate the running of the Daily Advisory for August 10.
- NYISO does not intend to issue an Anomaly report to the Meter Authorities on August 11.
- Following the issuance of the Daily Advisory for August 10, NYISO will begin the deployment of the Web-Based application.
- Daily Reconciliation & Invoices will experience a brief outage. Users may receive errors if trying to access these applications during the deployment period. Expected start time is 4:30 p.m. with a duration of 30 minutes.

#### August 12

- No Data will be submitted by Meter Authorities on August 12.
- A Daily Advisory will not be produced on August 12
- A brief MIS outage will be required. Expected start time is 12:30 p.m. with an estimated duration of less than 30 minutes.

#### August 13

- The marketplace.nyiso.com and the Upload/Download templates in the MIS will be temporarily unavailable. Expected start time is 12:45 p.m. with an estimated duration of 30 minutes.
- The deployment of the Web-Based Application is expected to be completed by early afternoon on August 13.
- Upon completion, Customer Relations will notify Meter Authorities and request that data for August 11 and 12 be submitted via the Web-Based Reconciliation upload templates before 4:00 p.m.
- At 5:50 p.m. NYISO will initiate the job runs that will produce Daily Advisories for August 11 and 12. This job run is expected to run approximately 4 hours for each day's worth of data.